
Women's Committee

Terms of Reference

ELECTION OF MEMBERS

The Executive Board will elect the Committee Chairperson from candidates in good standing from within CAW Local 2245. The Committee Members (up to five) will be selected from the general membership of CAW Local 2245. In the event more than five (5) members express interest in the positions, the selection will be by a random draw of names from all names submitted and accepted by the Elections Chairperson of Local 2245.

TERM OF OFFICE

The Chairperson and Committee Members will serve a three (3) year term from the date of selection. The selection period will be the same month as the ATSAC Local 2245 Tri-annual Convention. The call for members will be made sixty (60) days prior to convention.

PURPOSE AND GOAL

The purpose and goal of the committee is to encourage active participation by all members. The committee will help educate the membership on the benefits of union activism. The Women's Committee will work to involve and encourage women to take an active role in the local union. The committee will work at identifying and breaking down barriers for women's participation in the workplace, in society and in the union.

The committee will help group's plan, promote, organise and advertise events, which encourage our members and families to participate in activities outside the workplace.

The Executive Board will allot the committee an annual budget. The committee will establish guidelines for the distribution of funds and will provide input to the Executive Board. The committee may provide financial support to groups or individuals in the form of sponsorship and/or material goods. This support will only be for Committee approved activities that will benefit the member. All requests for financial support shall be made in writing on the approved form and must be received at least thirty (30) days prior to the commitment date. The committee will review all requests for support and will advise the member of the decision within fourteen (14) days of receipt of the request by the Committee Chairperson. The decision will be determined by a majority vote and will be forwarded to the Local Union President. The committee is committed to be fiscally responsible.

The Local Union President and Financial Treasurer will review all expenditures of the committee. The Board of Trustees will monitor all financial expenditures of the committee.

The Chairperson will report all committee activities to the Executive Board. The committee will publish a bulletin yearly for distribution to the membership.